



CITY COUNCIL MINUTES
Richfield, Minnesota
Special City Council Worksession
November 24, 2015

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 5:45 p.m. in the Bartholomew Room.

Council Members Present: Debbie Goettel, Mayor; Pat Elliott; Edwina Garcia; Tom Fitzhenry; and Michael Howard

Staff Present: Steven L. Devich, City Manager; Kristin Asher, Public Works Director; Pam Dmytrenko, Assistant City Manager/HR Manager; Jeff Pearson, City Engineer; Mary Tietjen, City Attorney; and Cheryl Krumholz, Executive Coordinator.

Item #1	UPDATE REGARDING 66TH STREET MEDIAN DESIGN (COUNCIL MEMO NO. 101)
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City Engineer Pearson discussed the results of the resident outreach efforts through Richfield Connect and a public open house held on November 19, 2015 on the proposal to close medians along the 66th Street Corridor.

Mr. Pearson reviewed the recommended options for consideration:

- Option A – full medians at Morgan Avenue, Knox Avenue, James Avenue & 2nd Avenue.
- Option B – West Only – full medians at Morgan, Knox and James Avenues
- Option C – enhanced park access; full median at James Avenue
- Option D – no change; full medians at previously approved location

The City Council consensus was to have Hennepin County move forward with Option C.

Item #2	DISCUSSION REGARDING STEVENS AVENUE STORM (COUNCIL MEMO NO. 101)
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Maury Hooper, Hennepin County, discussed two options to address the storm water capacity issues at Stevens Avenue and 66th Street.

- Option A – gravity system to Milner Pond. Because of the large hill between the drainage area and the pond, the pipe would have to be bored which would be a significant cost.
- Option B – acquisition of one property from a willing seller, a dry holding pond and the most economical.

Mr. Hooper stated Hennepin County recommends proceeding with Option B from a cost standpoint.

The City Council consensus was to proceed with Option B.

Item #3	DISCUSSION REGARDING STANDARD PROCEDURES FOR CITY COMMISSIONS (COUNCIL MEMO NO. 98)
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Assistant City Manager/HRA Manager Dmytrenko and City Attorney Tietjen presented proposed changes to City Code, Section 305, Commissions; Board. Several substantive and housekeeping changes were recommended in order to provide more clear, simplified and standard procedures governing commissions.

Mayor Goettel commented that commissions should be expanded to include youth members, feedback from the commissions should be obtained regarding attendance requirements, and recruiting only two times per year may be a concern for some commissions.

Ms. Dmytrenko explained the City Council could direct commissions to include youth members.

Council Member Howard expressed concern that the 75% attendance requirement may be a deterrent to some individuals and suggested lower the threshold and mitigate for extenuating circumstances.

Council Member Fitzhenry suggested removing the word 'automatically' for removal from the commission because excused and unexcused absences should be considered. He added it should be the City Council's discretion regarding removal of a Commissioner.

Ms. Dmytrenko stated the ordinance is scheduled for first reading at tonight's Regular City Council Meeting and the ordinance would be amended with the suggested changes for the second reading on December 8, 2015.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 6:50 p.m.

Date Approved: December 8, 2015

Debbie Goettel
Mayor

Cheryl Krumholz
Executive Coordinator

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

November 24, 2015

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 7:00 p.m. in the Council Chambers.

Council Members Present:

Debbie Goettel, Mayor; Edwina Garcia, Tom Fitzhenry; Pat Elliott; and Michael Howard.

Staff Present:

Steven L. Devich, City Manager; John Stark, Community Development Director; Kristin Asher, Public Works Director; Jay Henthorne, Public Safety Director/Police Chief; Jim Topitzhofer, Recreation Services Director; Mary Tietjen, City Attorney; and Cheryl Krumholz, Executive Coordinator.

OPEN FORUM

The following individuals expressed their concerns regarding the lack of Section 8 and Group Residential Housing resulting from the renovations and transition at Crossroads at Penn to Concierge Apartments:

Linda Soderstrom, 7720 Penn Avenue, C-322
Craig Goodwin, 7720 Penn Avenue
Darlene Fisher, 7700 Penn Avenue, 1-101
Aurora Suarez, 9000 Nicollet Avenue
Donna Goodwin, 7720 Penn Avenue, 126C
Lisa Brown, 7610 Penn Avenue
Vicky Hernandez, 7720 Penn Avenue, #2
Claire Lee, address not given.
Emilia Gonzalez Avalos, 2915 West 70½ Street
Evan Lee-Ferrand, (interpreter), 3117 Holmes Avenue South, #1

Jim Soderberg, 6401 Camden Avenue, Brooklyn Center, MN, Concierge Apartments, addressed and clarified the concerns expressed by the residents.

Council Member Garcia addressed the audience in Spanish.

Mayor Goettel explained there was little the City could do because of state and federal law regulations. She requested Mr. Soderberg provide future communications in English and Spanish and that there be a reprieve of turning off the water and gas for this upcoming holiday. She requested social service agencies be invited to come to the Concierge office to meet and talk with residents.

Council Member Howard stated the City wants to be part of the solution and encouraged residents to contact the City to assist with housing options.

Council Member Fitzhenry encouraged continued dialogue.

Council Member Elliott stated he wished there was more the City could do.

Mr. Soderberg agreed to the request regarding communication and the water/gas turn-off for the holiday. He stated he is working with Section 8 housing staff at the City. He added that he needs to consider legal requirements regarding income and disability related to housing.

Community Development Director Stark explained the role of the City including building permits, Section 8 housing voucher program, and advocating for housing affordability.

City Manager Devich stated the City administers the Section 8 voucher program and Hennepin County administers the Group Residential Housing program.

Council Member Howard suggested a Resource Fair be held on the site.

PLEDGE OF ALLEGIANCE

Mayor Goettel led the audience in the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Fitzhenry, S/Elliott to approve the minutes of the Regular City Council Meeting of November 10, 2015.

Motion carried 5-0.

Item #1	ANNUAL MEETING WITH THE CIVIL SERVICE COMMISSION
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Steven Hurvitz, President, presented the annual report.

Item #2	ANNUAL MEETING WITH THE TRANSPORTATION COMMISSION
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Ted Weidenbach, Chair, presented the annual report.

Item #3	ANNUAL MEETING WITH THE COMMUNITY SERVICES COMMISSION
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Jim Topitzhofer, on behalf of Reed Bornholdt, Chair, presented the annual report.

Item #4	COUNCIL DISCUSSION <ul style="list-style-type: none">• Hats Off to Hometown Hits
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Council Member Fitzhenry provided an update on the Noise Oversight Committee.

Mayor Goettel discussed the VFW's Patriot's Pen program.

Mayor Goettel stated the Mom's Club is interested in meeting with the Recreation Services Director to discuss indoor play options during the winter.

Item #5	COUNCIL APPROVAL OF AGENDA
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M/Garcia, S/Fitzhenry to approve the agenda.

Motion carried 5-0.

Item #5	CONSENT CALENDAR
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- A. Consideration of the approval of a first reading of an ordinance amending Section 305 of the City Code to codify requirements pertaining to city commissions S.R. No. 186
- B. Consideration of the approval of the first reading of an ordinance creating a new city code section requiring permits for motion picture and commercial photography events S.R. No. 187
- C. Consideration of the approval of a contract with Graymont (WI), LLC for the purchase of 1,400 tons of quick lime in the amount of \$233,212.00 for water treatment in 2016 S.R. No. 188
- D. Consideration of the approval of a resolution authorizing execution of MnDOT Agreement No. 1001613 between the Minnesota Department of Transportation and the City of Richfield for traffic control maintenance of three traffic signals on 76th Street at Trunk Highway No. 35W S.R. No. 189

RESOLUTION NO. 11142

RESOLUTION AUTHORIZING APPROVAL OF MNDOT AGREEMENT NO. 1001613
BETWEEN THE MINNESOTA DEPARTMENT OF TRANSPORTATION AND THE
CITY OF RICHFIELD FOR TRAFFIC CONTROL SIGNAL MAINTENANCE

This resolution appears as Resolution No. 11142.

- E. Consideration of the approval of the continuation of the agreement with the City of Bloomington for the provision of food inspection services for Richfield for the year 2016 S.R. No. 190
- F. Consideration of approval of the 2015-2016 contract with the City of Bloomington, using public health emergency preparedness grant funds distributed by a federal grant from the Centers for Disease Control, to provide services in the area of public health emergency preparedness/Bioterrorism and the development of a response system S.R. No. 191
- G. Consideration of the approval of the amendment to the City of Richfield's 2012-2015 Municipal Recycling Grant application and agreement with Hennepin County S.R. No. 192

M/Goettel, S/Elliott to approve the Consent Calendar.

Motion carried 5-0.

Item #7	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM THE CONSENT CALENDAR
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None.

Item #8	CITY MANAGER'S REPORT
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City Manager Devich reported on the following:

- Metropolitan Council's Project on rehabilitating their regional sewer line long 66th Street from Humboldt to 11th Avenues.
- Portland Avenue will open tomorrow, Wednesday, November 25, 2105
- Update regarding the 77th Street Underpass consultant, WSB & Associates, alternatives analysis

Item #9	CLAIMS AND PAYROLLS
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M/Fitzhenry, S/Howard that the following claims and payrolls be approved:

U.S. Bank		11/24/15
A/P Checks: 245645-245961	\$	2,584,591.62
Payroll: 114804-115129	\$	575,750.83
TOTAL	\$	3,160,342.45

Motion carried 5-0.

OPEN FORUM

None.

Item #10	ADJOURNMENT
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The City Council Meeting was adjourned by unanimous consent at 8:57 p.m.

Date Approved: November 24, 2015

Debbie Goettel
Mayor

Cheryl Krumholz
Executive Coordinator

Steven L. Devich
City Manager